

Date:4th April 2016

To
Dr. Pradip Kumar Saha,
Officer-in-Charge
Jalpaiguri Govt. Engineering College
Distt. Jalpaiguri- 735101

Dear Sir,

At the outset of the letter I, for and on behalf of Jalpaiguri Govt. Engg. College Alumni Association, extend sincerest thanks for the courtesy extended to our Association members & representative of Students union, who visited your office on 21/03/2016. I also convey my heart-felt gratitude for sparing your valuable time, discussing threadbare on various Agenda points & assuring your best possible support towards various initiatives & activities of Alumni Association. With this kind of renewed bonding between College Authorities, Alumni Association & Student's union, we are sure to fulfill our Vision & Mission for all-round improvement of College, Present students & Ex-Students.

Immediately on return of our members from College, we called a meeting of Executive committee of Alumni Association, gone through the Minutes of Meeting & decided to start following activities immediately with your kind concurrence in addition to the Initiatives like 100% placement, Distress fund etc , which we have already started.

- 1) Organize Soft skill training for 3rd year / 4th year students at Kolkata during next summer vacation. Modus-operandi for conducting the training programme will be decided after discussing with Dr. Amitava Roy, HOD, Training & Placement, Shri Nishit Khandelia, Gen. Secretary, Student union & representative of JGEC Alumni Association.
Above programme will be followed by one/two Soft skill development programmes at Campus tentatively in the month of Aug / Sept 2016.
- 2) Organize a programme at College campus on 7th August'2016, College foundation day where Toppers of all departments of 1st Year, 2nd year & 3rd year will be felicitated with award by Alumni Association. Award ceremony will be followed by a small cultural programme organized by Present students.
However Toppers of Final year will be felicitated during yearly Annual Get-together of Present & Ex-students at Kolkata in January'2017.

Under the circumstances, we would request your kind approval for conducting above programmes enabling us to start initiating necessary actions for the same immediately.

However to carry forward the mission & objectives of our Association & for preparing an detailed action plan for the balance activities, we would like to meet you during your next visit to Kolkata. Kindly let us know your next tentative travel plan to Kolkata so that we can organize the meeting.

An early reply is requested.

Thanking you.
Yours Sincerely ‘

Arun Bandyopadhyay
Secretary ,
Jalpaiguri Govt. Engineering College Alumni Association.

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