

JGEC Alumni Association

Sub Committee Meeting held at Engineers Club House, Kolkata on 26/11/2015 at 6.30 pm.

Sub-Committee was formed with following members for Generation of Fund & disbursement of fund for various Initiatives including distressed fund:

- 1) Sudipta Biswas 78 - Convenor,
- 2) Ashim Das, 75
- 3) Ashoke Das, 79
- 4) Kushal Chatterjee, 81
- 5) Tapas Das, 82

A Meeting of above sub-committee was convened on 26/11/2015

Participants :- List Attached

➤ **Agenda :-**

- 1) Special Drive for Fund generation
 - 2) Disbursement of Distressed Fund
 - 3) Miscellaneous
- Discussion & deliberations have been made by participants & following decisions were arrived at :

Sl No	Point Discussion	Decision Arrived at	Target
01	Special Drive for Fund generation	All out effort will be made by Members for Generation of Fund for Alumni Association for carrying out the activities discussed in AGM & Ex-committee meetings through following routes : 1) Collection of Advertisement / Sponsorship. 2) Increase of Life Members 3) Donation from Alumnus located across the Globe. Our association is registered under Foreign Contribution (Regulation) Act 2010 under Government of India / Bharat Sarkar, Ministry of Home Affairs /Griha Mantralaya. Registration no. – 147120909. Donations exempted as per 80 G.	Immediate Immediate Immediate

SI No	Point Discussion	Decision Arrived at	Target
		<ul style="list-style-type: none"> • It was decided that each committee members will try to add 10 (ten) Life Member & Advertisement to the tune of Rs.20,000/- (Twenty Thousand Only) • All out campaign will be launched by each member for raising of fund through Donation by Alumnus. • Committee will co-opt. one (1) member from each batch for better functioning towards generation of Fund & its disbursement. 	
02	Disbursement of Distressed Fund	<p>a) It was decided in AGM & Executive body meeting that a distressed fund will be generated to help Alumnus who are in trouble. However policy & guidelines for disbursement against above fund, will be formed by the sub-committee, approved by the Executive Committee & further vetted through an EOGM.</p> <p>b) Disbursement of Fund will be mainly for following purposes: -</p> <ul style="list-style-type: none"> • Assistance for Medical Treatment of distressed Alumnus. • Providing subsidy for Education of dependent Kids of the distressed Alumnus. • Assistance for maintenance of family of distressed Alumnus for a temporary period as decided by the committee to meet immediate requirement of family. • On sudden demise of Alumnus, temporary support for the period as decided by the committee. <p>For any other purposes which are not defined above, we will approach Alumnus on case to case basis for raising of fund & its disbursement.</p>	<p>Immediate</p> <p>Immediate</p>

Sl No	Point Discussion	Decision Arrived at	Target
		<p>c) Policy & Guidelines formed by the committee , for disbursement are given below :</p> <ul style="list-style-type: none"> • Any requirement shall be analysed by the sub-committee along with co-opted member belonging to the batch of concerned distressed Alumnus. • Depending on information available from the concerned batch & other close associates, committee will decide merit of the case & approve the disbursement amount & mode of disbursement. • Any request will be cleared (either granted or rejected) within one (1) week of its receipt. • For extremely urgent & straight forward cases, disbursement can be made immediately after discussions amongst the committee members & formal approval for the disbursement by the committee may be made post-facto. • For approval a Format will be designed consisting of the followings (which will clearly indicate) : <ul style="list-style-type: none"> i) Beneficiary ii) Purpose iii) Genuinity to be certified either by his Batch Mate or by his close associate from other batch. In case of poor student same has to be certified either by CR or GS. iv) Income & Saving details of Beneficiary v) Reasons for sanction. <p>d) Policy & guidelines will be reviewed periodically for any addition / alteration felt necessary by the sub-committee. Distressed fund will be operated through a separate account (as would be allotted by the Executive Committee) which will be managed by the sub-committee. Decision of sub-committee towards disbursement will be final & binding.</p>	

Participants list

Sub Committee Members present	
SL NO	NAME
1	ASIM DAS – 75
2	SUDIPTA BISWAS - 78
3	ASHOKE DAS - 79
4	KUSHAL CHATTERJEE -81

Invited Members	
SL NO	NAME
1	ARUN BANDYAPADHYAY - 73
2	SAMIR GHOSH - 80